



LOUISIANA STATE BOND COMMISSION
APPLICATION - OTHER

SBC018
Rev 05-14-2024

Instructions: Complete all required fields, which are indicated by *. The PRINT button can be found at the bottom of page 2. To retain an electronic version of the application form, use "Save As" option under File menu on Internet browser toolbar. Once the form is saved, it can only be modified with Adobe Writer. For any questions call (225) 342-0040.

1. Issuer *
Mailing Address *
Contact Name *
Phone Number *
Email Address *

2. Beneficiary * (If different than above)
Mailing Address *
Principal Name *
Title *
Contact Name *
Phone Number *
Email Address *

Beneficiary Type *
Government Unit OR Local Political Subdivision Proceed to Item 3
Private Entity Proceed to Item 4

3. Municipal / Parish Governing Authority *
(if different than Government Unit/Issuer/Beneficiary)

4. Business Type *
Corporation Type * C S LLC Date of Incorporation *
Corporate Registry * Foreign Domestic If Domestic, State Incorporated
Non-Profit
Other (specify)

Registered with Secretary of State to do business in Louisiana Yes No

5. Attorney / Official Name *
Attorney Firm / Official's Title *
Phone Number *
Email Address *

6. Requested SBC Meeting Date *

7. Indicate if this application involves prior SBC approval *
Yes No
If Yes, specify SBC Tracking # * Approval Date *

8. Proceeds directly benefit libraries subject to R.S. 25:225(C) *
Yes No
If Yes, has a policy to limit access been adopted Yes No Has the policy been implemented Yes No

Submitted by: * Date Submitted *

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8. Type of Request *

- Amendment Type * Cost of Issuance/Professionals Terms Structure Other
- Lease/Finance Agreement
- Cooperative Endeavor Agreement
- Other

9. Description of Request *

Additional Application Requirements as Applicable

1. Certified Resolution(s) must include:
 Issuance amount ♦ Interest rate ♦ Maturity ♦ Purpose Security Legal Citation(s) SBC Swap Policy Language
2. Approval Parameter Form (**SBC016**) must match language of Governing Authority resolution and must include:
 Issuance amount ♦ Interest rate ♦ Maturity ♦ Purpose Security Legal Citation(s)
 ♦ Parameters must specify: "Not to exceed" OR "Not exceeding"
 "To mature on or before", "To mature not before", "To mature no later than"
3. Payment of \$100 or \$1,500 application fee (as outlined in LAC Title 71), made payable to Louisiana State Bond Commission.
4. Financial Disclosure Form (**SBC002**)
5. Drafts of pertinent documents (*i.e., Cooperative Endeavor Agreements, Lease Agreements, Local Service Agreements, Trust Indenture, Loan Agreements*)

Application Submission

Upon completion of all required fields, select PRINT FORM button to print copies for your records.

Application package (application forms, certified resolution(s), financial statements, etc.) must be sent to SBC-Application@treasury.la.gov by the specified date, which can be found at: <https://www.treasury.la.gov/state-bond-commission>. **Email size cannot exceed 10 MB.**

Attachments must be in pdf, Word or Excel format only. A scanned copy of the application fee check should be included as an attachment and actual check, must be received in our office within 3 business days of electronic submission.

Mailed to:	Sent via US Mail	Sent via Other Delivery Services
	State Bond Commission	3rd Floor - State Capitol
	P.O. Box 44154	900 North 3rd Street
	Baton Rouge, LA 70804	Baton Rouge, LA 70802

All emails directed to SBC-Application@treasury.la.gov will receive automatically generated emails acknowledging receipt. Application emails will receive an additional confirmation email from SBC staff once documentation has been reviewed to identify SBC tracking number and confirm if minimum requirements have been met. If either confirmation email is not received within 2 business days after electronic submission, call (225) 342-0040 to verify receipt of electronic submission.